



## Position: Summer Instructor

The ERC is a successful club that provides a community environment to foster a passion for the sport of rowing and support athlete development. Founded in 1972 on the shores of the North Saskatchewan River, the ERC provides year-round competitive and recreational rowing programs for all skill levels. Athletes from the ERC compete successfully at local, national and world levels. The ERC takes pride in developing high-level athletes as well as giving Edmontonians the chance to experience the joy of rowing through rowing instruction, training, and youth summer camp programs from our home in Edmonton's scenic river valley. We are looking for positive and energetic Summer Instructors for the 2024 summer season.

### Position Details:

**Summer Instructor (2 positions available)**

**Location:** Edmonton, Alberta

**Application Closing:** April 19, 2024

**Start Date:** May 1, 2024

**End Date:** August 31, 2024

**Wage:** \$23-26/hour commensurate with experience + 4% Vacation Pay

### About this position

The Edmonton Rowing Club (ERC) is seeking Summer Instructors who shall be responsible for coaching and educating Learn to Row and Youth Camp participants in the basics of rowing. Summer Instructors provide an enjoyable experience that will encourage participants to become further involved with the Edmonton Rowing Club. The goal of a Summer Instructor is to create a fun atmosphere for participants through confident instruction, enthusiasm, and safety. Their interaction with summer program participants will be central to the impressions of the ERC and the sport of rowing formed by newcomers with the purpose of encouraging increased membership at the ERC. The Summer Instructor is a role model for newcomers as well as experienced athletes, and their ability to handle stressful situations in a mature manner along with strong conflict resolution skills are paramount in ensuring that everyone at the ERC has a fun and successful summer. The Summer Instructor will work collaboratively with a team of summer staff to provide quality programs at the ERC between May and August. The Summer Instructor reports directly to the Club Manager. *These positions are part of the Canada Summer Jobs Program. To qualify you must be between the ages of 15 and 30, be registered for studies in the fall of 2024 and legally entitled to work in Canada.*

## **Responsibilities/Duties**

- Coach/instruct the weekday/weekend AM and PM Learn-to-Row and Summer camp programs.
  - Provide a high-quality learning experience to program participants.
  - Ensure athlete's safety by following all ERC and RCA safety procedures.
  - Respond to participant concerns.
- Assist with and instruct all tiered LTR programs.
- Assist program coaches with their respective regular programs during work hours as needed.
- Assist set up of 50th Anniversary celebrations and the Boat Race.
- Assist with welcoming new members to the Club. Help new members find their way around the club.
- Assist Club Manager with coordination of Club-wide events including the Boat Race, annual club-wide BBQ, regular dock repositioning, and other items as required
- Assist with regatta preparations (packing for trailer loading, trailer loading, etc.)
- Assist with day-to-day management of boathouse and property activities (membership demands, program demands, keeping boathouse tidy, lawn maintenance, etc.)
- Assist with Boat repairs and club clean-up as required.
- Other duties as assigned by the Club Manager

## **Training**

- Staff will receive training at the beginning of the work term regarding:
  - Learn to Row and Summer Camp coaching (RCA LTR Coach)
  - Safe operation of safety boats
  - Safety procedures at the ERC
  - Safe handling of materials used for boat repair (PPE provided)
  - Rigging training

Opportunities for additional coach training are available.

## **Nature of Position**

This is an hourly position that requires 30 to 40 hours of work per week. The schedule for the month will be discussed at the beginning of every month with the club manager. Hours may include mornings, evenings, holidays and weekends depending on requirements of the club schedule.

## **Qualifications**

- Knowledge of the sport of rowing
- Ability to coach sweep and scull rowing.
- Coaching experience preferred.
- CPR-C and AED certification
- Pleasure Craft License

Candidates will be required to complete a Criminal Record Check and Vulnerable Sector Search in addition to completing requirements as outlined in the Safe Sport policy.

Only candidates considered for interviews will be contacted. Applications will be reviewed on a rolling basis as they are received.

## **How to Apply**

Interested? Apply now by emailing your resume with cover letter to [vicepresident@edmontonrowing.ca](mailto:vicepresident@edmontonrowing.ca)