



EDMONTON ROWING CLUB

Private Boat Storage Policy

Policy Title	Private Boat Storage Policy
Effective date	July 20, 2020
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Replaces and/or amends	Private Boat Storage Policy, 2015
Approved by and date	ERC Board July 20, 2020

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Purpose

1. The Private Boat Storage Policy was developed to provide a fair system for the allocation of new and existing boat storage rental spaces within the Edmonton Rowing Club.

Application

2. This policy applies to all ERC members who own and store private boats in ERC facilities, the [Membership Director](#), and the [Club Manager](#).

Policy Statement

3. The ERC is committed to maintaining a fair system of boat storage allocation within the Edmonton Rowing Club. The ERC therefore enacts this policy to outline guidelines and procedures to be followed in regard to private equipment storage. This document also outlines consequences when violations or breaches of this policy occur.
4. Currently private storage space is available only in the Old Boathouse.

Definitions

5. For the purposes of this policy, membership refers to a full year membership running from April 1st to March 31st.
6. For the purposes of this policy, a member in good standing:
 - holds a current membership in one of the ERC membership categories – Junior, Sport, Senior, Master, or Life;
 - has paid all applicable membership fees to the ERC, Alberta Rowing Association (ARA) and Rowing Canada Aviron (RCA);

- has read and signed the ERC liability waiver relevant to the individual's situation; and;
- is compliant with non-monetary membership requirements including bingo and volunteer commitments.

Responsibilities

7. The Club Manager is responsible for maintaining an inventory of the privately-owned rowing shells and assists the Membership Director with the collection of storage payments as requested.
8. Private boat owners are responsible for following this policy.

References

9. This policy is read in conjunction with the ERC Code of Conduct, ERC Guest and Occasional Rower Policy, as well as the ERC Policy on Facility Use.

Questions

10. Questions about this policy can be directed to the [Club Manager](#).

Procedures

ERC Owned Boats

11. The ERC may need to increase the storage space it uses for club boats from time to time. If this requires the removal of private boats from ERC facilities, affected members will have until the end of the rental term to remove their boats. For each class of boat (1x, 2x-, 4x-, 8+), the boats most recently allocated to storage spaces will be the first to be removed.

Members in Good Standing

12. Only ERC members in good standing are eligible to store boats in ERC facilities.

Renewal Dates and Fees

13. The term of paid boat storage at the Edmonton Rowing Club is twelve (12) months, April 1 to March 31, annually. The annual fee covers one boat, its rigger, and set of oars.
14. Members storing boats must pay all fees and dues in full by May 1st of each year.

Renewals

15. Renewals of existing boat storage assignments will be given priority over new requests until April 30 of each year.
16. After April 30, if a renewing renter has not paid all relevant fees, their boat storage request will be moved the end of the current request queue.

New Requests for Storage

17. Requests for storage must be made to the [Club Manager](#).

18. If no spaces are available when a request for storage is made, the ERC will create a waiting list for available spaces. Spaces will be assigned as they become available, and in order the request was made.
19. When spaces become available, the first member on the waiting list will be notified and has 7 days to accept or decline the available space.
20. If declined, the member's request will be removed from the waiting list.
21. If the member accepts the available space, they will be invoiced for the cost of storage with payment due upon acceptance.

Request for storage following a cancellation

22. A member who loses the privilege of a storage space may make a new request for storage.

Para Rowers & Others with Specific Needs

23. Para rowers and others with specific needs have priority on shelf assignments. Location priority consideration will be given to members who have specific needs for handling their rowing shell.

Assignment/ Reassignment of Spaces

24. The ERC may assign or reassign spaces to renters at any time. The ERC reserves the right to move shells among the racks and slings inside the boathouse.

Storage Conditions

25. Shells must be stored in their allotted spaces.
26. Shells and oars must be stored safely.
27. Shells and oars stored in violation of these requirements may not be granted storage space the following membership year or may have their current assignment suspended or cancelled.

Lending of Storage Space

28. Members must obtain approval from the [Club Manager](#) before lending their boat storage space to another boat owner. Subletting of spaces is not allowed.

Risk of Storage

29. All privately owned equipment is stored at the risk of the owner. The ERC is not responsible for any damage to, loss of, or theft of members' equipment stored on ERC premises. The ERC strongly encourages private owners to purchase insurance for their equipment.
30. If the boat owner or the ERC recognizes that the ERC was, or may have been, responsible for causing damage to private equipment, the boat owner and the Club Manager will discuss the circumstances. The Club Manager will then bring this information forward to the Executive for review.

Vacation of Spaces

31. A private boat owner can remove their equipment from storage at any time, with the understanding that there are no refunds on boat storage fees.

32. A private boat owner who will be removing their boat from storage on a long-term or permanent basis should inform the Club Manager.

Abandoned Spaces

33. The ERC may cancel members' storage privileges when their allocated spaces remain empty for a period longer than thirty (30) consecutive days, unless the member obtains written permission from the [Club Manager](#).

Policy Violations

34. The ERC will send any boat owner in violation of the ERC Boat Storage Policy 3 email notices advising the owner to rectify the problem or remove their privately-owned boat, oars, and any other equipment. Equipment that has not been removed after 14 days of the third notice may be removed from the boathouse and disposed of at the discretion of the Club Manager and Executive.
35. All decisions made under this policy, including cancellations of a member's boat storage privileges and removal of equipment are final and binding. Acceptance of these terms and conditions is a prerequisite for the granting or continuance of storage privileges.