



## Rowing Coach Position Posting- Summer 2021

Posted: March 23 2021

Close: April 6 2021

The Edmonton Rowing Club (ERC) is seeking Coaches to support the membership and programs of the rowing club. Duties will include, but are not limited to:

- Provide a welcoming and positive presence for club members and potential members.
- Assist and motivate rowers in all programs.
- Act as an ambassador to passers-by and newcomers, and introduce programs and memberships offered by the club.
- Cultivate positive professional relationships with staff and members across all programs to achieve club goals.
- Work cooperatively with the Board of Directors of the ERC, the Club Manager, the Head Coach, other coaches and volunteers.
- Support all programs, including summer camps and Learn to Row sessions as assigned.
- Contribute to a positive boating culture within the ERC- including safety, etiquette, rowing ability, technique, handling and maintenance of boats both on and off the water.
- Support talent identification and talent transfer between various ERC programs.
- Instruct proper rowing technique in sweeping, sculling, erging and indoor tank training to participants.
- Instruct proper techniques for handling equipment, including rowing shells, oars and safety equipment.
- Monitor, supervise and ensure safety both on and off the water.
- Coach from the cox seat and/or coach boat.
- Teach and enforce club rules, traffic patterns and rowing terminology.
- Provide leadership in setting up rigging and maintenance of equipment.
- Provide administrative assistance to membership management, where needed.
- Communicate (both in writing and verbally) clearly and concisely with athletes (and parents of athletes who are minors), the Board and other staff.
- Support and prepare for home and away regattas and club-wide events as needed.
- Regularly clean and maintain rowing equipment and facilities in accordance with COVID-19 pandemic protocols based on provincial health authority and Rowing Canada requirements.
- Organize equipment.
- Perform weekly equipment check, including safety equipment.

### Requirements:

- Self starter who recognizes the importance of getting tasks done in a timely manner and possesses the ability to prioritize tasks.
- Strong interpersonal and communication skills, including fluency in verbal and written English.
- Appropriate level of rowing knowledge, skill and experience to coach novice and experienced athletes.
- Proven coaching or teaching experience.
- Hold or be willing to obtain RCA Learn to Row Coach or higher level RCA coach certification (including all associated NCCP training required). Certification is required prior to the start date.
- Valid pleasure craft operator card and competency in driving motor boat.
- Valid Standard First Aid with CPR C and AED certification.
- Clear criminal record check with vulnerable sector screening.
- Available to work consistently, throughout the term of the position.

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**Job Tenure and Terms:**

Employment will commence on or around April 26, 2021 and end on or around October 31 2021. Hours of work may vary from week to week. An average of 16-20 hours per week will be offered. Typically hours will be spread over 4-6 days per week, in shifts of 2 to 5 hours. As much notice as possible will be provided to changes in the work schedule.

Wage range \$20-25/hour. 4% vacation pay will be provided.

**Degree of Supervision:**

The Coaches shall report directly to the Head Coach (supervisor) and be managed by the Club Executive (President, Vice President, Secretary, Treasurer).

**Performance Appraisal:**

Performance appraisal will be completed by the Club Executive in terms of the duties described. Performance will be appraised prior to the end of the contract.

**Eligibility:**

Eligible applicants are restricted to those legally eligible to work in Canada.

Please forward your letter of application, including your resume and two references to:

Karah Harvey, ERC Vice President ([vicepresident@edmontonrowing.ca](mailto:vicepresident@edmontonrowing.ca))

\*Only candidates selected for an interview will be contacted.